

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 9, 2015

**5:30 P.M.**

**MINUTES**

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1) (*participated via Skype*), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

**Absent:** **None**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on June 25, 2015 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Dowdle; Seconded by Councilor Kelly

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending July 1, 2015 in the amount of **\$ 305,936.17** and July 8, 2015 in the amount of **\$ 360,075.07** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kasper; Seconded by Councilor O'Connell

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the weeks of June 25 – July 8, 2015
- Statement from the City Clerk's Office of all monies received during the month of June 2015 in the total amount of \$16,287.67

**RESOLVED:** That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor Kretser; Seconded by Councilor O'Connell

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the weeks ending July 2, 2015 in the amount of \$ 808,784.56 and July 10, 2015 in the amount of \$ 930,904.71 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Kasper  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL:**

**Tom Maglione of Cornelia Street**, spoke about receiving a violation for his Hedge. Submitted photos to Mayor and Council and would like Council to consider amending law.

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2015 General Fund Budget by an increase of \$814.29 each to estimated revenue and to appropriations for the recovered portion of a single vehicle collision damage claim for the Police Department.

By Councilor Kelly; Seconded by Councilor Dowdle  
Discussion: Yes  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to establish a 2015 Sanitary Sewer Camera Replacement project (H8130.62) for \$250,000.00 to be funded from the Sewer Capital Reserve.

By Councilor Kretser; Seconded by Councilor O'Connell  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to establish a 2015 Water System Equipment project (H8320.76) for \$224,000 for the purchase of electronic read water meters, fire hydrant replacements and for water lateral connection replacements to be funded from Water Operating Revenue.

By Councilor Kasper; Seconded by Councilor Dowdle

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves Behavior Health Services North to hold a Client Talent Show in the Community Room at the City Recreation Center on July 24 from 12pm-4pm.

By Councilor Kelly; Seconded by Councilor Kretser

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves PMLD Bid # 2015-6-1 "Miscellaneous Substation Control Modifications" be awarded to HMT, Inc. in the total amount of \$77,200.

By Councilor Kretser; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F.** Whereas, The City of Plattsburgh is committed to securing funding to further the priority projects identified by the City of Plattsburgh's Waterfront Visioning Project Advisory Committee, and,

Whereas, Durkee and Dock Street have been identified as catalytic projects through the Visioning process and an assessment of parking, housing and retail needs is needed to further development projects, and,

Whereas, Funds are available to support feasibility study through the 2015 New York State Consolidated Funding Application through the Empire State Development Fund and the Local Waterfront Revitalization Funds to support such activities, and,

Whereas, The City of Plattsburgh is aware of the match required by these funding sources and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application, and,

Whereas, The City is committed to creating a cross sector committee to advance the findings from the Feasibility Study and to make the investment from New York State worthwhile and sustainable, and,

**RESOLVED:** City of Plattsburgh Director of Community Development is hereby authorized and directed to apply for funds through from Empire State Development and Department of State's 2015 Consolidated Fund Application for the **City of Plattsburgh Downtown Revitalization Feasibility Study**.

By Councilor Armstrong; Seconded by Councilor Kasper

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**G.** Whereas, The City of Plattsburgh is committed to securing funding to enhance and support local businesses, and,

Whereas, The North Country CoOP has been a successful, philanthropic downtown business for 41 years and fulfills a core community need in our City, and,

Whereas, The North Country CoOP and the City of Plattsburgh have collaborated on successful loan and grant programs in the past that have helped further the growth of both the CoOp and downtown Plattsburgh, and,

Whereas, North Country CoOP seeks to improve its façade, flooring and lighting in order to continue to stay a competitive business and provide city residents with a quality shopping experience as well as maintain a core downtown building, and,

Whereas, Funds are available through the 2015 New York State Consolidated Funding Application through the NYS Office for Community Renewal's Main Street Anchor program to support such activities, and,

Whereas, The City of Plattsburgh is aware of its role as the grant administrator for the NY Main Street program and understands, and is committed to providing the oversight to execute the grant according to the timeline outlined in the application, and,

**RESOLVED:** City of Plattsburgh Director of Community Development is hereby authorized and directed to apply for, a grant from NYS Office for Community Renewal for NY Main Street Anchor Program for financial assistance for the City of Plattsburgh.

By Councilor Kretser; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**H.** Whereas, the City of Plattsburgh is committed to maintaining the city's infrastructure and supporting the development of the Saranac River Trail, and,

Whereas, The Saranac Street Bridge requires replacement in order for it to be utilized by pedestrians and bicyclers, and,

Whereas, Funds are available to support feasibility study through the 2015 New York State Consolidated Funding Application through the New York State Parks, Recreation and Historic Preservation, Empire State Development Fund and the Department of State's Local Waterfront Revitalization Funds to support such activities, and,

Whereas, The City of Plattsburgh is aware of the match required by these funding sources and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application, and,

**RESOLVED:** City of Plattsburgh's City Engineer, Kevin Farrington, is hereby authorized and directed to apply for funds through the Department of State, Empire State Development and New York State Parks, Recreation and Historic Preservation's 2015 Consolidated Funding Application for the **Saranac Street Bridge Project**.

By Councilor Kretser; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**I.** Whereas, The City of Plattsburgh is committed to securing funding to explore both a city based and regional recreation center, and,

Whereas, Funds are available to support feasibility study through the 2015 New York State Consolidated Funding Application through the Empire State Development Fund and the Local Waterfront Revitalization Funds to support such activities, and,

Whereas, The City of Plattsburgh is aware of the match required by these funding sources and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application, and,

Whereas, The City is committed to creating a cross sector committee to advance the findings from the Feasibility Study and to make the investment from New York State worthwhile and sustainable, and,

RESOLVED: City Superintendent of Recreation, Steve Peters, is hereby authorized and directed to apply for funds through Empire State Development and the Department of State's 2015 Consolidated Funding Application for **City of Plattsburgh Sports and Activity Complex Feasibility Study**.

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**J.** Whereas, The City of Plattsburgh is committed to supporting Champlain Valley Transportation Museum's, the Strand Center for the Arts and Clinton Community College's efforts to promote Science, Technology Engineering, Arts and Math (STEAM) through the programs offered by the North Country STEAM Center, and,

Whereas, Champlain Valley Transportation Museum is housed on City owned leased property and we support any effort to improve and expand these buildings, and,

Whereas, The City is committed to improving the quality of life and education of all of our residents and the North Country STEAM Center will do this for not only City residents but for teachers, children, and their families across the region, and,

Whereas, The City of Plattsburgh supports collaboration and appreciates Clinton Community College taking the lead on this grant, and,

RESOLVED: Plattsburgh Common Council supports the North Country STEAM Center proposal.

By Councilor Kasper; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(Councilors Armstrong, Kelly, Dowdle, O'Connell and Kasper voted in the affirmative. Councilor Kretser recused himself)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**K. Motion to waive rule 4 for initial consideration** "Request from Bryan Brayton, Director of Information Technology, that the "City of Plattsburgh Website Redesign" be awarded to CivicPlus at a total cost of \$52,959.00, to be paid in 3 annual installments of \$17,653.00."

By Councilor Kretser; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(Councilors Armstrong, Kelly, Dowdle, Kasper and Kretser voted in the affirmative. Councilor O'Connell voted in the negative)

**ACTION TAKEN:** Adopted

**RESOLVED:** In accordance with the request therefore the Common Council approves the “City of Plattsburgh Website Redesign” be awarded to CivicPlus at a total cost of \$52,959.00, to be paid in 3 annual installments of \$17,653.00.

By Councilor Kretser; Seconded by Councilor Kasper

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Officer to attend “Recertification Taser Instructor Training Course” in New Windsor, NY from September 30 – October 1, 2015 at a cost not to exceed \$475.75 and will be expensed out of Asset Forfeiture fund.

By Councilor Kasper; Seconded by Councilor Dowdle

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves two Police Officers to attend the “2015 NYS Chiefs of Police Annual Training Conference” in Saratoga, NY from July 12 – July 16, 2015 at a cost not to exceed \$2,154 and will be expensed out of Asset Forfeiture fund.

By Councilor Dowdle; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. Request from Bryan Brayton, Director of Information Technology, that the “City of Plattsburgh Website Redesign” be awarded to CivicPlus at a total cost of \$52,959.00, to be paid in 3 annual installments of \$17,653.00. **(Move to agenda under “Other Items” Letter K)**

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**10. NEW BUSINESS:**

**Councilor Kasper** thanked Mike Brodi and Mike Bessette and DPW for flowers at the entrance to city signs they are beautiful. Concerned about hearing fireworks being shot off until 1am in her neighborhood now that they are legal.

**Mayor Calnon** indicated there were some arrests.

**Councilor O'Connell** heard too.

**Councilor Kelly** thanked all of the departments in the City, First Weekends and city employees for the July 4<sup>th</sup> parade. City should be very proud.

**Councilor O'Connell** spoke about parade, heard comments of how poorly it was run, security concerns, really dangerous people trying to get candy. He spoke about the Hedge Law. Thanked Tony for speaking. His ward is most affected by Hedge Law. He feels they need to do something about this. Can they delay, repeal or change it?

**Councilor Kretser** mentioned needing access for wheelchairs.

**Councilor Kasper** also spoke about access for all.

**Mayor Calnon** spoke about issue. Part of issues are property lines, some growth beyond property line. Extremely difficult issue.

**Mayor Calnon added the following item under New Business:**

**RESOLVED:** In accordance with the request therefore the Common Council the North Country Co-Op Inc. to borrow up to \$150,000.00 (one hundred, fifty thousand dollars) in interim financing from the Office of Community Development through the City's bridge loan program. The bridge loan would be issued in the event that the North Country Co-Op Inc. is awarded a 2015 Main Street Anchor grant and would not exceed the total amount of the awarded grant. The bridge loan would be repaid in full from the grant reimbursement.

By Councilor Kelly; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**11. CLOSING PUBLIC COMMENTS: None**

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Motion to Adjourn by Councilor Kasper; Seconded by Councilor O'Connell

Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**MEETING ADJOURNED: 6:30pm**



7/9/15:

Tony Maglione  
Submitted into  
Minutes.



7/9/15 MAYOR CALNON ADDED UNDER NEW BUSINESS

# Plattsburgh, New York

Bruce Lawson  
Community Development Director

41 City Hall Place  
Plattsburgh, NY 12901  
518-536-7509  
lawsonb@cityofplattsburgh-ny.gov

TO: Mayor Calnon and the Common Council

FROM: Community Development Office

DATE: July 9, 2015

RE: North Country Co-Op Inc. Bridge Loan Commitment

It is requested that the Common Council approve the North Country Co-Op Inc. to borrow up to \$150,000.00 (one hundred, fifty thousand dollars) in interim financing from the Office of Community Development through the City's bridge loan program. The bridge loan would be issued in the event that the North Country Co-Op Inc. is awarded a 2015 Main Street Anchor grant and would not exceed the total amount of the awarded grant. The bridge loan would be repaid in full from the grant reimbursement.